

ASSUMPTION CATHOLIC PRIMARY SCHOOL



ADVISORY COUNCIL ANNUAL SCHOOL COMMUNITY MEETING 2023

AGENDA

Welcome and Prayer

Assumption School Advisory Council Annual Community Meeting

1. Business arising from minutes 2022
2. Chairperson's report
3. Financial Report
4. Election of School Advisory Council members 2024

P & F Association Annual Community Meeting

1. Business arising from minutes 2022
2. Chairperson's and Treasurer's report
3. Election of the P & F for 2024

Vote of thanks

ASSUMPTION CATHOLIC PRIMARY SCHOOL

Minutes of Annual General Meeting on the 23 November 2022

SCHOOL BOARD MEMBERS PRESENT:

Miranda Swann, Vanessa Dicker, Andie Bartley, Marie Sikora,
Natarsha James-Gibbins

APOLOGIES: Father Johnny, Marion Langdon, Carrie Anique Turner and Sarah Lemm

OTHERS PRESENT:

Denise Teasdale, Maddi Rimmer, Genni McCormack, Renae Dijkman, Kelly-Marie Edwards, Melissa Abbey, Rebecca Fogarty, Robyn Dixon, Lisa Johnston, Mathew Gibbins, Lauren Hubert, Leah Dawson, Jenny Perren, Zoe Hayes, Chanthou Chum, Carin Johnstone, Rhiannon Sly, Emily Trewren, Lauren Bailey, Elaine Pimlott, Charlotte Blacow. Megan Reynolds, Ken Gomez, Peter Valsan, Ella Salter, Glenn Woolan, Kathleen Hill, Sam Jeanes, Kathleen Grinfelds, Debbie Shelley, Lisa Powell, Bianca Howard, Erin Clayden, Kane Lucas, Kieana Biggar, Aaron Douulton, Emily Teague, Emer Spagnolo, Michelle Baker, Anafay Brncic, Natasha Young, Kate Capone, Belinda Black, Karen Ockwell, Justine Dodson, Kelly Sheperd, Geraldine Baccini, Darius Kemboi, Leisel Pereria, Megan Waters, Amanda Tomlins, Nancy Gordon, Simon Noble and Tahnee Cusack.

MEETING COMMENCED AT: 6.00pm

- Opening Prayer: The School Prayer – Lead by Ms Miranda Swann
- Thanked the custodians of this land.
- Agenda announced

CONFIRMATION OF 2021 - AGM MINUTES:

Motion to accept 2021 Minutes - moved by Geraldine Baccini - Seconded
Natasha Young

- **SCHOOL ADVISORY COUNCIL CHAIRPERSON'S REPORT: as per report sent out prior to AGM**
Miranda Swann asked for any questions in relation to the Chairperson's report - nil
- **SCHOOL ADVISORY COUNCIL TREASURER'S REPORT: as per report sent out prior to AGM**
Miranda Swann asked for any questions in relation to the Treasurer's report – nil

ELECTION OF SCHOOL ADVISORY COUNCIL 2023

- **Advisory Council functions explained**
- **Criteria for Membership of the Council explained**
- **Assumption School Advisory Council for 2023** – nominations received, and members elected: Leah Dawson, Marie Sikora, Blake Goold, Gabrielle Franco, Glenn Woolan and Megan Waters. The P&F Representative at first meeting in 2023.

P&F AGM

- **P&F REPORT: as per report sent out prior to AGM**

Miranda Swann asked for any questions in relation to the P&F report – Mr Simon Noble asked from the report if healthy food options could be considered for special events ie. Baker's Delight Lunch, Mother's Day Morning Treat. Also, Simon asked if we could consider local small businesses to supply for events. Miranda Swann asked Natarsha James-Gibbins (Chair of P&F) to note this for their next meeting, Natarsha agreed to do so.

ELECTION OF P&F EXECUTIVE AND COMMITTEE MEMBERS FOR 2023

- **Nominations have been received for the following positions:**
- **Chair:** Natarsha James-Gibbins
- **Deputy Chair:** Belinda Black/Samantha Jeanes/ Megan Reynolds
- **Secretary:**
- **Treasurer:**
- **Executive Committee Member Nominations:**
- Kira Smith Ken Gomez
- Susanne Ryan Carrie Anique Turner
- Matthew Gibbins
- are appointed to the P&F for 2023 and 2024.

An election was held for position of Deputy Chair – each nominee spoke to the group as to why they had nominated. A vote took place and upon counting of votes by Mrs Andie Bartley and Mrs Vanessa Dicker, the declared new Deputy Chair was announced. Congratulations to Mrs Belinda Black.

PRINCIPAL'S REPORT – as per report sent out prior to AGM

PRINCIPAL'S REPORT:

Complete PowerPoint available on the Assumption website

Miranda addressed the meeting explaining that she would be looking at the achievements of 2021 and the looking forward to 2022.

Education

- The school focus has been a consistent approach to teaching of literacy and lifting performance through high quality teaching, focusing on phonics and reading.

- The school has spent time reviewing evidence-based practices that have proven to make a difference to teaching and learning.
- Teachers and Education Assistants have all participated in professional learning and this will continue in 2022.
- Literature shows that explicit learning is the most effective way to teach. Staff have embraced the opportunity to develop a shared understanding of this.
- Through a consistent focus in our Letters and Sounds in 2021, in the Multi Lit suite children have achieved great success.
- The school needs to focus on the BRLA as our results have improved, yet we are still below the Year Three CEWA mean.
- Naplan results and graphs were presented on slides
- **Spelling**
- The School Achievement Overtime for Year Three & Year Five students in Spelling depicts a very pleasing upward trend for four years until a decline in 2019 in Year Five. In Year Three the data overtime shows inconsistency from year to year.
- **Grammar**
- In Year Five the Grammar school achievement over time is inconsistent with no visible trend. In Year Three the data overtime shows an upward trend from 2017 to 2019; then downward in 2021. (No NAPLAN data 2020)
- **Numeracy**
- In Year Five the Numeracy school achievement over time indicates an upward trend for three years until a decline in 2018 to 2021. In Year Three the data overtime shows an inconsistent trend from 2016 to 2018; with a decline from 2018 to 2021 (No NAPLAN data 2020)
- Going forward we will adopt a school wide explicit learning instruction model across the literacy and numeracy block in all years. Introduce a clear and explicit scope and sequence in each year level across the school for all aspects of Literacy and Numeracy.
- We will continue to use data to monitor individual student improvement and strengthen accountability procedures.
- Ensure all students achieves at least one year of growth for each year of learning.
- Build staff capacity, evidence and accountability of differentiated teaching.
- Ensure the consistent delivery of evidence-based teaching practices.
- Mrs Swann thanked Mrs Bartley for her continued work in this area.
- Ms Swann thanked Mrs Natasha Young for her work without student council

Community

- Ms Swann commented on the opportunity to open the school again to families after COVID restrictions lifted.
- The community was welcomed back with a Welcome Back Breakfast.
- The P&F were acknowledged for their incredible work (highlighted in the P&F Report)
- The P&F was thanked by Ms Swann for their contribution.
- The wider community were thanked and initiatives such as The Green Team. Alcoa were thanked for their support and Grants.

- Mental health and well-being is a continued focus at Assumption, as is the trauma based practices embedded on a daily basis. Mrs Robyn Dixon was thanked for her outstanding support.
- Assumption housed the Aboriginal as First Educators Playgroup on site. This is a wonderful initiative.

Service

Our focus area of accountability and service area has been dominated by a number of projects this year including:

- Many new reading books
- The introduction of the MultiLit suite intervention programs; MiniLit, Reading Tutor and MacqLit
- IT Expenditure: new iPad, Apple TVs, screens for classrooms, TV for the library
- New Wi-Fi
- Purchase of new furniture for the staffroom
- Washing machine
- Classroom furniture upgrade to Year Six
- Shelves for the Music Room
- School Trailer
- Tree plan
- External painting
- Softfall in playgrounds
- Drink fountain replacement before the end of the year.
- Relocation of the Uniform Shop to Permapleat

Expenditure in this area for 2022 includes:

- TVs and Apple TVs
- iPad replacements for teachers and EAs
- Classroom furniture upgrade Year Five
- Readers
- Introduction of Papercut to control printing and paper use
- Wrap around services in the Uniform Shop
- Tree Plan
- Verti mowing on the oval
- Internal painting contract
- Rekeying of school
- Drink Fountains
- Maintenance Audit
- Car park line marking
- Electric gate in staff carpark
- Softfall in playgrounds

Ms Swann thanked the Schools Advisory Board for their support, Thanked outgoing Treasurer Brad Durtanovich, his dedication was very much appreciated and Mrs Tasila who resigned throughout the year.

- Genni Mc Cormack was thanked in her Finance Officer role.
- Miss Sarah Walters thanked for transforming the school grounds.

Faith

- We are blessed to have a strong connection to the Parish, supported by Father Johnny and Father Anson. We thank them from their strong support of our community.
- This year our staff undertook a staff pilgrimage at the beginning of the year. This was an incredible experience that allowed our staff to truly appreciate our history, unique story of our school and the role of the Presentation sisters and wider Mandurah community in its development. I thank Mrs Dicker for her tireless work in bringing this idea to fruition. As part of our 40th birthday celebrations in 2022, we will be incorporating elements of this pilgrimage into our school grounds; for all to participate.

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Reaching out to those in our community teaches students about the Social Justice issues that exist in today's world and giving to those who are less fortunate is part of that to which we are called as Catholic people. This year, our Mini Vinnie's leadership group, led by Mrs Ferraro and Mr Valsan, have provided real and grounded opportunities for our children to give and raise money for those less fortunate in our community. I congratulate them on their efforts.

Our continued work in this area for 2022 includes foci from our strategic plan and school improvement plan, including:

- 40th Birthday celebrations
- Implementation of the new Evangelization Plan
- Introduction of Religious Education scope and sequence
- Consolidating the MJR program to ensure a disciplined, safe and supportive environment for all
- Embedding the Nagle Charism within the school community
- A continued focus on wellbeing and resilience as a foundation for learning readiness
- Introduction of service learning

I thank Mrs Vanessa Dicker in her role as Assistant Principal RE for keeping faith at the forefront of our school and ensuring reverence, respect and Christian Service remain paramount.

Staffing

I would now like to announce the teaching staff for 2022. (Read from slides)

A few of our staff are leaving Assumption at the end of the year and spreading their wings.

Mrs Di Partridge will be retiring at the end of the year after 25 years of service to Catholic Education; 19 at Assumption. Her friendly demeanour, welcoming nature, great sense of humour and obvious love of the children has been an asset to our school. We wish you all the best for your impending retirement; but also know we will still get to see you regularly as you visit us for relief.

Emily Ferraro joined our staff in 2020 and has taught in Pre Primary for the last two years. We sincerely thank you for your contribution to Assumption and in particular your efforts and passion with the Mini Vinnies group. We wish you all the best for the future Emily.

As you are aware, Mr Tim Lees has been part of the Kimberley Calling program in 2021. Tim has elected to remain in the Kimberley for the foreseeable future with Nat and the children to continue their exciting journey together. I know you will join me in thanking Tim for the contribution he has made to our school over the last 4 years and wish him all the best in his future.

Donna Knight took leave in 2021 to teach in the Goldfields; where she will remain in 2022. I know you will join me in thanking Donna for the contribution she has made to our school over the last 10 years and join me in wishing Donna all the best for her future.

Carolyn Buckley has recently qualified as a teacher after working at Assumption as an Education Assistant for the last 11 years. Carolyn, your commitment, passion, love of life and our children will be sorely missed. We wish you God's blessings as you begin your teaching career.

Mrs Sue McMillan agreed to take on the role of teacher in our Pre Kindy program this year; which has been a great success under her watch. I would like to thank Sue for her contribution to Assumption; her enthusiasm and efforts are greatly appreciated.

Ebony Hewitt worked as an Education Assistant in Year Two this year and our children took to her immediately. Ebony, we thank you for your endless positivity and the dedication you have shown to our students on a daily basis. We wish you all the best for your impending birth.

Sarah Hicks came to us this year from Goomalling and has been a great addition to our school. Sarah, thank you for expecting the best from our students each and every day. We wish you all the best, and a much shorter drive to work, at Mater Christi next year.

Mrs Rhiannon Sly begins her maternity leave at the end of the year. Rhiannon, we wish you all the best as you begin your most important role, that of parent. We look forward to welcoming you back in semester two.

Thank you and acknowledgements

It has been my absolute pleasure to work with a team of wonderful people at Assumption this year. I would like to take this opportunity to thank our staff for their dedication, unwavering commitment and support. Each one of them works tirelessly to improve the outcomes of each student in our school. The love of their job, loyalty to the students in their care and positive attitude is to be commended.

I would like to acknowledge our hard-working office staff, Marion Langdon, Denise Teasdale, Maddison Rimmer and Genni McCormack, who are the face of our school. Your warmth, sense of humour and dedication to your work is admired by many. I thank you for your incredible support this year.

As principal, I've had the privilege of working with a number of wonderfully dedicated members of staff this year. I thank and acknowledge Vanessa Dicker and Andie Bartley for their continued support as assistant principals and the members of the Extended Leadership Team; Deb Black, Rhiannon Sly, Robyn Dixon, Natasha Young for their leadership, feedback and support.

In conclusion, I thank the children of the school for the wonderful life they bring to our workplace. Assumption is a wonderful school. It is a place of hard work, much growth and development, great fun and energy. It is also a privilege to be able to work in a Catholic community where one's own faith in God is nurtured and fuelled every day. On behalf of the staff, I ask that you pass on our very sincere thanks to your children for making our lives more complete by way of what they bring to us on a daily basis.

Thank you and God bless.
Miranda Swann

School Advisory Board

Members leaving were thanked for their contribution (Brad Durtanovich and Melissa Tasila), Leah Dawson was welcomed to SAC.

2022 Teacher were announced, all details available on the school website.

STAFFING FOR 2022:

Pre Kindy-Mrs Kara Manaloto - Mrs Janine Crawford

Kindy Red: Mrs Lisa Powell - Mrs Emer Spagnolo and Mrs Erin Clayden

Kindy Blue: Mrs Kelly Shepherd – Jenny Perren and Janine Crawford

Pre Primary Red: Miss Lauren Bailey and Elaine Pilott

Pre Primary Blue: Mrs Lauren Hubert and Lisa Johnston

Year One Red: Mrs Justine Dodson and Carin Johnstone

Year One Blue: Mrs Karen Ockwell and Renae Dijkman

Year Two Red: Mrs Kathleen Grinfelds and Melissa Abby

- **Year Two Blue:** Mr Liam Baty – Heidi Dunbier
- **Year Three Red:** Mrs Maddie Szann and Mrs Vanessa Dicker
- **Year Three Blue:** Mrs Kathleen Hill
- **Year Four Red:** Mr Aaron Doultton
- **Year Four Blue:** Mr Peter Valsan
- **Year Five Red:** Miss Charlotte Blacow
- **Year Five Blue:** Mr Kane Lucas
- **Year Six Red:** Mrs Natasha Young
- **Year Six Blue:** Mr Peter Allen and Andie Bartley
-
- **Assistant Principals:**
 - Mrs Vanessa Dicker
 - Mrs Andie Bartley
- **Phys Ed:** Mr Jason de Rosario
- **Art:** Mrs Kate Capone/Tiffany Branson
- **Science:** Mrs Rebecca Dalton/Mrs Rhiannon Sly
- **Music:** Ms Geraldine Williams

Other Positions

- Admin Marion Langdon, Denise Teasdale, Maddie Rimmer
- Finance Officer Genni McCormack
- Canteen Natalie Van Den Dolder

- Groundsperson Sarah Walters
- **Extended Leadership Team**
- Student Leadership Leader Natasha Young
- Student Learning Support Leader Deb Black
- Digital Transformation Vanessa Dicker
- Wellbeing Leader Robyn Dixon
- Early Years Leader Lauren Hubert

-

- **Leadership Team**

- Assistant Principal Teaching &**

- Learning**

- Andie Bartley (T 2-4)**

- Assistant Principal Religious**

- Education**

- Vanessa Dicker**

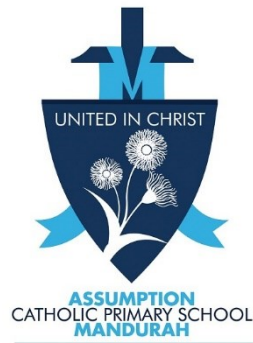
- **Principal**

- Miranda Swann**

Miranda Swann closed the meeting

- Meeting closed at 7.30pm

ASSUMPTION CATHOLIC PRIMARY SCHOOL ADVISORY COUNCIL



Chairperson's Report 2023

Dear Assumption Community,

Welcome to the School Advisory Council Report for 2023.

The Council members for 2023 were: Leah Dawson (Secretary), Glenn Woolan (Treasurer), Megan Waters, Blake Goold, Father Johny of Assumption Parish, Natarsha James (P&F Representative), Miranda Swann (Principal), Vanessa Dicker (Assistant Principal), and Andie Bartley (Assistant Principal).

During the second semester, Vanessa Dicker and Andie Bartley took extended leave, and we warmly welcomed Assistant Principals Lauren Hubert and Colin Loh, to the council.

Some of you may not be aware that both of my children are now in high school. Despite this change, it has been a blessing to have remained as the chairperson of Assumption's School Advisory Council this year. I have a genuine affection for this school and am grateful that my involvement in the council has allowed me to continue to support the school that helped shape the education of my sons, as well as provide me with many lifelong friendships.

As one of the smaller catholic primary schools in the area, Assumption CPS provides numerous advantages of starting your child's education in a more intimate school environment. Assumption is perfectly sized to foster a greater sense of community and provide individualized attention that is often difficult to achieve in a much larger school environment. As a parent at our school, it is common to know every teacher, and for every teacher to know your child. This fosters strong learning outcomes as the education can be tailored to your child's individual needs as well as making them feel more at home. Our community spirit grows through this closeness and the many events that are run at the school to keep everyone engaged and part of the Assumption family. I saw firsthand how this approach allowed my children to thrive as they progressed through primary school, while at the same time preparing them for the changes as they moved onto high school.

After eight years at Assumption, as a teacher and Assistant Principal, we say farewell to Vanessa Dicker. Vanessa has been a major part of the Assumption community and been instrumental in the academic and spiritual growth of many of our children through her time at Assumption. Vanessa moves on to an exciting role as Principal of St Michael's Catholic Primary School, in Brunswick Junction. I would like to personally thank her for all she has done, and to wish her the best in her new role, where I know she will make as big an impact there as she has done in our school.

Throughout the year, we've had the pleasure of hosting a diverse range of events, each contributing to our vibrant community spirit. These included the cherished Mother's Day Breakfast, the joyous Assumption Feast Day celebration along with the lively mini fete, the heartwarming Father's Day Breakfast, the thrilling Athletics carnival, and not one but two unforgettable school discos. Wrapping up the final term, we couldn't have asked for a better conclusion than the highly anticipated Colour Run and our joyful Christmas Concert.

To our P&F, we are so very grateful to you for organising our beloved school events and for your generous contributions throughout this year. Your dedication and support

have been truly wonderful, and we are very fortunate to have such a committed group of volunteers supporting our school community.

A huge thank you to Genni McCormack, our dedicated Finance Officer, for her outstanding commitment to managing the intricate financial operations of our school. Genni's meticulous attention to detail is truly commendable, and her contributions are invaluable. Her efforts are deeply appreciated and play a crucial role in our school's success.

Thank you to Jason Borserio and Bill Mansfield for their excellent groundskeeping and maintenance expertise. Our school has been kept in great shape and maintained its wonderful appearance throughout the year.

Thank you to the dedicated members of our school's leadership team, our incredible teachers, invaluable education assistants, and the entire administrative staff. Their unwavering commitment and tireless efforts, both evident and behind the scenes, have been and are instrumental in nurturing the growth of our students and the flourishing of our school, day by day.

As this report comes to an end, allow me to leave you with a thought-provoking quote about the purpose of education, from well-known Irish poet William Butler Yeats.

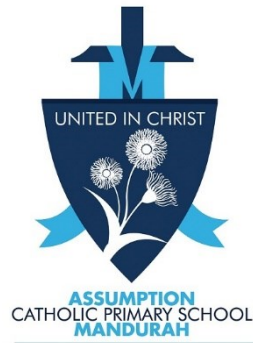
"Education is not the filling of a pail, but the lighting of a fire."

God Bless,

Marie Sikora

Council Chairperson

ASSUMPTION CATHOLIC PRIMARY SCHOOL ADVISORY COUNCIL



Finance Report 2023

2023 Assumption CPS Financial Report

The school continues to remain in a sound financial position, and we would like to acknowledge the excellent work and financial stewardship of our Principal Miranda Swann, Finance Officer Genni McCormack, School Support Accountant Matt Ristic and the team.

The school's financial performance has been tracking close to budget in most areas of income and expenditure.

In some areas, for example with interest rates up on term deposits we have been able to exceed our budget in a positive way. In other areas, due to an increase in sibling, HCC and Peel (MCC) discounts there has been a reduction in fee income.

Maintenance has also been another area of concern where we have exceeded our budgeted figure due to a focus on creating a safe working environment for all.

At the end of 2023, the school will anticipate having a small deficit between income and expenditure but still be in a strong financial cashflow position.

The 2024 budget has been recently endorsed by the Schools Advisory Committee and shows a continuation of spending in the upkeep of the school as it ages, from maintenance to cleaning and to all levels of hygiene.

The school fees for 2024 have not increased as per CEWA's recommendations, except for the Year Four IT Levy. This increase was necessary to cover the leasing cost for student devices (Phase 1 of a 3-year plan), as the school moves away from a Bring Your Own Device to a school supplied one. CEWA approved the increase from \$80.00 to \$200.00 per year.

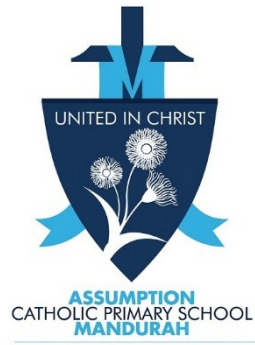
We are at the commencement of taking on a Capital Development project to refurbish the Senior block, with the assistance and guidance from CEWA's team. Monies have been set aside in the 2024 budget to work on some of the initial maintenance issues including upgrading switchboards, cabling upgrade, painting and refurbishing the classrooms.

We will be utilising a portion of our cash reserves in 2024 for these projects, and therefore experience a higher deficit between income and expense. Our expenditure on capital will also be higher than in previous year. However, at the end of 2024, we will still have a healthy cashflow with cash reserves for into the future.

As in previous years, the 2024 budget will be monitored closely to ensure that the school continues to provide a sustainable and high-quality education for our students, in a healthy and safe environment.

22 November 2023

ASSUMPTION SCHOOL ADVISORY COUNCIL



Election of School Advisory Council 2024

ASSUMPTION CATHOLIC PRIMARY SCHOOL

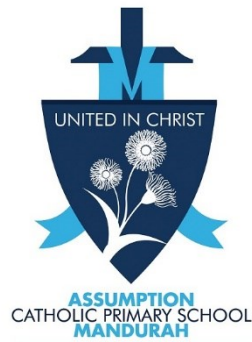


PARENTS AND FRIENDS ANNUAL COMMUNITY MEETING 2023

PARENT'S AND FRIEND'S ANNUAL COMMUNITY MEETING AGENDA

1. Business arising from minutes 2022
2. Presentation of Chairperson and Financial Reports
3. Election of P & F Executive and committee members for 2024

ASSUMPTION CATHOLIC PRIMARY SCHOOL



Presentation of the Chairperson's Report

P&F PRESIDENT AGM REPORT

21 November 2023

Celebrating our Assumption P&F 2023

A big thank you goes to our school community and all the families we have here at Assumption, to all the parents and caregivers who have helped with the P&F this year, in any capacity, if its volunteering at the events, or attending meetings, this all helps us come together and support Assumption students, staff and parents.

Our Events of 2023 have been another huge success, we started the year with our family movie night on the oval with the big screen & popcorn. It was a joyful night with lots of laughs, especially seeing our community come together without the restrictions. We have had our annual footy tipping competition, VIP Prime Parking Spot, our Mother's Day & Father's Day Stall, Easter Egg Raffle, Hot Cross Buns, Bakers Delight Monday Lunches, Athletics' Carnival Fruit. Some groovy disco moves and flashing lights at our school Disco. But the event that all students, and staff, look forward to the most the annual colour fun run.

Expressing our thanks and gratitude for the hard work and dedication of all Teachers, EA's and leadership team with muffins and coffee. This is a small gesture but a BIG thank you for all the hard work and dedication you give to Assumption and our little people. Assumption is very blessed to have you all here helping our little people grow and learn every day.

Some of the events would not be possible without local business who have supported us throughout the year, Thank you to Bakers Delight Meadow Springs, Little Sunshine Coffee Co, Muffin Break Lakelands and Gilberts Mandurah. We thank them for the continued support to Assumption.

The P&F have also contributed funds to Assumption for new reader books in the classroom. P&F have also replaced the furniture in Year 4. The P&F have now refurnished Year 6, Year 5, Year 4 and the library.

A heartfelt thank you to the year coordinators who have helped welcome new students into Assumption. You have helped the P&F connect and communicate with parents and support our classroom teachers, you have played a very vital role in bringing the school together with a positive and inclusive school environment.

To the P&F committee, Vice Chair Belinda Black, Secretary Samantha Jeans, Treasurer Megan Reynolds and the Executive Members Ken Gomez, Anique Turner and Matthew Gibbins. We have all come together to have a fulfilling and collaborative experience, planning and organising the events throughout the year. The dedication and teamwork from all involved have helped create a collaborative environment this year to bring a sense of community to Assumption.

Be safe and enjoy the holidays.

God Bless.

Natarsha James

P&F Chair

ASSUMPTION CATHOLIC PRIMARY SCHOOL



Presentation of the P & F Financial Report

Assumption CPS

P&F Finance Statement:

01 January to 14 October

2023

Comments

#7801 Opening Balance (Credit)	\$7,300.04
<u>Income</u>	
P&F Levies Movement	\$28,274.40
CDF Pay footy tipping	\$120.00
CDF Pay Easter raffle	\$258.00
CDF Pay Bakers Delight	\$876.80
CDF Pay movie night	\$765.00
2023 Affiliation fee	\$1,482.00
CDF Pay sales Prime Parking	\$90.00
CDF Pay sales Hot Cross Buns	\$448.00
CDF Pay sales Footy Tipping	\$280.00
CDF Pay sales Easter Raffle	\$618.00
Miscellaneous	\$49.95
Easter Raffle	\$49.95
CDF Pay Prime Parking	\$64.00
CDF Pay Easter Raffle	\$69.00
Mothers day stall	\$355.00
Miscellaneous	\$34.00
mothers day stall	\$34.00
Mothers day stall	\$87.00
Mother Day Stall P&F	\$35.00
CDF Pay Disco Entry	\$1,045.00
CDF Pay Disco Entry	\$676.90
Paver - McLeod	\$40.00
Singh Paver	\$40.00
Pavers -Waters Family	\$40.00
Paver - Zovko	\$40.00
P & F.01 Prime Parking	\$128.00
P & F.09 Pavers	\$360.00
P&F Bakers delight	\$7.10
P&F Fathers Day Stall EFT	\$620.00
P&F Father's Day EFT	\$114.00
Miscellaneous	\$8.00
P&F Disco ticket sales Aug	\$500.00
P&F Prime parking Aug	\$66.00
P&F Bakers Delight	\$664.60
P&F Free lunch raffle	\$252.00
Little Sunshine Coffee donation	\$100.00
CDF Pay colour Fun Run	\$337.00
CDF Pay Disco Entry	\$615.00
CDF Pay Prime parking	\$94.00
CDF Pay Bakers Delight	\$498.30

CDF Pay Free Lunch Raffle	\$276.00
Shanahan C/Run sponsor	\$85.00
Solenm C/Run entry/spon	\$40.00
Skye C/run entry	\$5.00
Laurena and Bethany Colour Run	\$10.00
Ester Bove Colour Run	\$10.00
Tyler Colour Run	\$5.00
Harnav Colour run	\$5.00
Blake colour Run	\$5.00
Elizabeth and Elizel Colour RUN	\$10.00
Thimasha Entry Fee	\$5.00
C/R Wheeler Sponsor	\$101.00
Miscellaneous	\$10.00
Colour run entry fee	\$10.00
Miscellaneous	\$5.00
Miscellaneous	\$15.00
Stark C/Run Entry	\$5.00
CDF Pay Colour Fun Run	\$4,126.00
CDF Pay Baker Delight	\$258.80
Total Income	\$45,222.80

Expenses

Flex Events-outdoor movie event 50%	\$840.91
Welcome back coffees/cookies	\$409.09
popcorn machine hire	\$600.00
Copyright for screening-minions	\$450.00
beanbag hire	\$695.45
JB HiFi-DVD for Movie Night	\$13.62
EG-fuel for flood lights	\$16.75
hire of light towers for movie night	\$407.27
Outbreak Furn/tables - PK, K, PP	\$2,000.00
Reading Books for Classrooms	\$10,000.00
Classroom furniture 4B	\$10,000.00
Art Gallery - Presentation Centre	\$2,000.00
savoury lunch order 27.02.23	\$609.82
CTurner-police clearance	\$53.36
KGomez-police clearance	\$53.36
KBiggar-police clearance	\$53.36
to correct incorrect entry	\$1,482.00
corrected entry	\$1,482.00
Cancelled: MISC002093, Receipt error	\$49.95
Moon/Back Mothers Day stall gifts	\$270.91
Everything Glows- glow items Disco	\$631.57
Cancelled: MISC002190, Receipt error	\$34.00
Just Pizza - juice bombs for Disco	\$447.45
Whiz Pop lollies for Disco	\$108.00
Kmart-disco supplies	\$18.86
Bakers Delight hot cross buns	\$309.09
WW-Disco chocs,popcorn	\$112.23
	\$45.45

Light Hire Equipment

Bakers Delight-savoury lunch	\$477.18
P & F School Disco Coffees	\$78.18
P & F Father's Day Stall	\$471.60
Father's Day Stall Gifts	\$934.91
Mesh backdrop for Disco	\$90.91
Aust Fundrsng -Colour run powder	\$736.36
Rumps-sausages Feast Day	\$362.08
Coles-Assumption Feast Day supplies	\$30.36
FWestNews-stationery kit	\$80.82
Smart GI-Mothers Day stall gifts	\$1,115.23
mini muffins - sports carnival	\$545.45
Gilb&Sons-fruit Ath Carnivl	\$216.48
School Disco coffees/lollies	\$826.93
Disco supplies	\$84.82
EA day-coffees	\$272.73
Miscellaneous	\$8.00
Disco Dancer Canteen Vouchers	\$15.00
Canteen-Juice boxes for Disco	\$60.00
PartyPlus-stormbird light	\$45.45
WW zooper doopers Colour Run	\$19.09
Black-WhizzPop candy - disco lollies	\$108.00
C Fleming Footy Tipping Comp	\$100.00
WW-zooper dooper Colour Run	\$82.73
Canteen-various vouchers	\$50.00
Canteen-free lunch Fridays x 10	\$100.00
P&F EOY donation for awards	\$60.00
Bakers Delight-hotdog buns Feast Day	\$225.00
Bakers Dellight-Lunch Order 15/08	\$522.30
Bakers Delight-lunch order 18/09	\$387.30
World Teachers Day coffee	\$272.73
Total Expenses	\$41,574.14
Movement	\$3,648.66
#7801 Closing Balance (Credit)	\$10,948.70
Check (should be zero/blank)	-\$ (0.00)

ASSUMPTION CATHOLIC PRIMARY SCHOOL



Election of the P&F Members

ASSUMPTION CATHOLIC PRIMARY SCHOOL



Principal's Report Vote of Thanks

PRINCIPAL'S 2023 ANNUAL COMMUNITY MEETING ADDRESS

In my address I will document the school's progress accordingly to the 2023 Catholic School Improvement Plan and outline our intentions for the school, and the school improvement plan foci for 2024. The report will be outlined under our school core values of Faith, Education, Community and Service.

FAITH

We are blessed with a strong connection to the Parish and work closely with catechists in the delivery of parish-based, school-supported and family-focused sacraments of Reconciliation, First Communion and Confirmation. I thank Father Johnny, Albin and Anson for their strong support within the school and in the lives of the students. We are blessed to have an incredibly thriving Catholic community and Parish and it is a delight to work in a school and community where faith is truly alive and nourished.

Enriching and promoting the rich history, charism and Catholic Identity of our school has been a focus for the last three years. We continue to work hard to develop a shared understanding of our story and give prominence to the Charism of Nano Nagle.

Our Evangelisation Plan identified the need to further develop Liturgy across the school; with each year level now planning a mass or liturgy once a term. Mr Loh has worked with staff this semester to streamline the planning of liturgy for our staff; providing a bank of shared resources and templates, as well as providing professional development in this area. This ongoing professional development will allow our students to continue to deepen their understanding and experience of liturgy. In 2024, our staff will undertake a professional development faith experience to explore their personal connection with liturgy. We look forward to this experience.

Reaching out to those in our community teaches students about social justice issues that exist in today's world and giving to those who are less fortunate is part of that to which we are called as Catholic people. This year, our Mini Vinnie's leadership group, led by Miss Bailey and Mr Douulton, have provided real and grounded opportunities for our children to give and raise money for those less fortunate in our community. I congratulate them on their efforts.

Our continued work in this area for 2024 includes:

- Introduction of service learning for students
- A continued focus on wellbeing and resilience as a foundation for learning readiness
- Development of further liturgy support resources for staff
- Introduction of a teaching mass for staff and students
- Continuing to embed the Nagle Charism within the school community; extending to writing units of work for each year level as part of our students' Faith, Story & Witness

I thank Mrs Vanessa Dicker and Mr Colin Loh for their role as Assistant Principal Religious Education, and for keeping faith at the forefront of our school and ensuring reverence, respect and Christian Service remain paramount.

EDUCATION

Educating the whole child and improving student outcomes for each individual child is our core business at Assumption Catholic Primary School.

Our focus again this year has been to provide a consistent, school-wide approach to the explicit teaching of literacy and lift each child's performance through quality teaching. In 2023, we have continued with specific focus on reading, spelling, morphology and synthetic based phonics instruction; principally on more fully utilizing individual student data to improve academic achievement and on ensuring that practices in classrooms are evidence based and consistent across the school.

Michael Fullan says "learning is the work", and this year has been no exception for our staff. We have spent considerable time this year reviewing evidence-based practises that are proven to make a difference to children's teaching and learning. Research clearly outlines that the way to improve student outcomes is to build the collective capacity of staff through evidence-based, whole-school professional development. As such, all teachers and education assistants have participated in professional development days as part of our continued focus on reading and literacy instruction, as well as undertaking instructional coaching as a method to improve instructional practice. This important work will continue in 2024.

The research literature unequivocally shows that high-impact instruction methods are the most effective way of teaching reading, especially for novice readers and children at-risk of reading failure. Our staff have certainly embraced the opportunity to develop a shared and consistent understanding of research-based practices in reading and I look forward to the continued implementation of high impact instruction in 2024 and beyond.

Based on extensive research, at the end of 2021, staff collaborated in small groups to establish staff-agreed evidenced-based practices for whole school implementation. Our work in 2023 has focused on embedding it consistently; through the implementation of explicit teaching practices, learning intentions, success criteria, daily review and full participation tactics. Our staff were supported by Mrs Sly and Mrs Hubert who presented weekly professional development that focused on the planning and delivery of these elements. Agreed daily review templates, whole school expectations for literacy and full participation tactics are now implemented in all classrooms across the school.

The implementation of evidence-based teaching requires evidenced-based methods of assessing student growth and development. This year we continued to embed agreed evidence-based assessments that have a high impact on teaching and learning and accurately measured growth to inform future teaching practices. Assessment practices including DIBELS, York Assessment of Reading Comprehension (YARC) AGAT; PAT Reading and Maths assessments, Mathematics Assessment Interview, On Entry and Letters and Sounds are embedded into our practice. Results across the year show most children in our school have shown growth of at least 0.4

effect size (a year's growth in learning between February and November.) Many of our children have shown growth in excess of two years over the ten months of education; and we are very proud of this.

In 2022, our school was accepted into the Teach Well Instructional Lead Fellowship due to our commitment to actively participating in and leading high impact instruction within our school. This process has allowed us to improve our delivery of content during PLC's, as we have focused on the mechanisms of effective professional development in all our sessions. We have also had the opportunity to develop relationships with other like schools and share our successes and reflections with them. In 2023, our school again participated in the Teach Well Instructional Masterclass; with three staff being trained as models of practice. Teach Well have personally contacted me to congratulate our staff on the quality of their instructional practices; with their videos of practice being shown to teachers around Western Australia who are undertaking the program. Congratulations to Miss Blacow, Mrs Sly and Mr Valsan.

In Religious Education, we continue to give particular focus to the teaching and knowledge about our Catholic faith and traditions. This focus is coupled with the faith development experiences we provide for our children throughout the year.

Our Year Three and Year Five students annually sit the Religious Education Assessments. It is clearly evident from these assessments that children who are active in the practice of their faith and have good literacy skills are the students who perform well on these tests. The tests reflect the progressive nature of the K-12 Religious Education curriculum and is comprised of multiple choice, short answer and extended response questions.

As outlined in our Evangelisation Plan, our teachers continue to embark on a whole school approach to the teaching of Religious Education. In 2024, we will implement a rigorous and explicit approach to the teaching of Religious Education; closely tracking assessment data through pre and post testing.

Assumption runs very successful specialist programs; Science, Art, Music and Physical Education. From 2024, our school will introduce AUSLAN as our language going forward. This is an extraordinary opportunity for our students who will gain skills to be able to communicate with the deaf community. We are incredibly excited about this initiative.

In 2024, we will continue the implementation of the Positive Behaviour Support (PBS) Framework. PBS is a framework aimed at promoting and supporting positive behaviour choices in schools. It is an evidence-based approach which uses preventative, teaching and reinforcement-based strategies to achieve meaningful and durable behaviour. We recognise the work of our PBS Committee in leading us through this very important implementation.

In conjunction with PBS, the school will participate in a regional initiative supported by CEWA, Berry Street. The Berry Street Educational Model equips schools with practical, classroom based strategies to increase the engagement of all students, including

those with complex needs. It supports all students to self-regulate, form relationships and increase their wellbeing; resulting in a greater level of student engagement and academic improvement. We will join with Saint Joseph's Waroona and Pinjarra to implement these very important trauma-informed practices.

Over the next few years, our focus will continue to be implementing a consistent, evidence-based and school-wide approach to the teaching of literacy and numeracy. This will involve ensuring we maintain the consistent, explicit, evidence-based pedagogical teaching practices, learning structures and curriculum processes we currently use; and that these have a measurable impact on student achievement. We will:

- Consolidate and grow our school-wide explicit instruction model across the literacy and numeracy blocks in all year levels in 2024 and beyond.
- Develop and implement fine-grain curriculum in literacy and numeracy.
- Develop the use of high-impact instruction and evidence-based practices in numeracy.
- Ensure all students achieve at least one year of growth for each year of learning.
- Consolidate the very successful and highly effective PreLit, MiniLit, MaqLit and Reading Tutor Programs. Students participating in these programmes have made incredible growth in their reading.
- Improve teacher productivity and effective use of technology (iPad Pro)

I thank our Assistant Principal Teaching and Learning, Mrs Andie Bartley and Mrs Lauren Hubert; and Instructional Coach Mrs Rhiannon Sly for their incredible leadership and efforts. I thank our teachers for their commitment and dedication to high-impact instruction and in ensuring all children reach their potential through the implementation of evidence-based practices.

COMMUNITY

Our school is committed to developing Christ like relationships, inclusive practices, a focus on the marginalised and a commitment to child safety practices. Our Educational Psychologist, Mrs Cassidy Davis, in conjunction with our teachers and staff, play a key role in supporting our Catholic pastoral community.

In her role of Educational Psychologist, Mrs Davis supports and promotes positive mental health and emotional wellbeing of students, staff and parents within the school environment. In 2023, this has also included conducting educational assessments and providing professional counselling and referrals; when required.

Child safety and social and emotional learning to support student wellbeing and personal safety continues to be a focus; through the implementation of whole school programs, such as Keeping Safe: Child Protection Curriculum and trauma informed practices.

Staff training in 2023 has included Positive Behaviour Support, High Impact Instruction, High Performing Team sessions with Brendan Spillane, Spelling Mastery, Essential Maths, functional behaviour analysis training, differentiation and moderation.

Assumption proudly hosts the Aboriginal Families as First Educators (AFaFE) 'Little Kwilena' Playgroup twice a week; with the goal to support our families and improve children's early development, and their future school achievement by creating a

strong foundation. The service provides moral and informative support for families and information about local services. It also assists disadvantaged families to give their children the best start to life and helps them reach their full educational potential. Little Kwilena Playgroup is always receiving excellent feedback from parents. I would like to acknowledge the work of Ms Tahnee Cusack and Mrs Terri-Anne Logan for their efforts and commitment.

The P&F is an incredibly supportive and active group who work with the community to directly support the students and their needs. They work proactively with the School Advisory Council and the Principal to direct their funds to support student learning; based on the School Improvement Plan and school needs. Examples of purchases funded by the P&F in 2023 include the purchase of two sets of new classroom furniture, the installation of the art gallery in the Presentation Centre, and many books, amongst other items. An important function of the P&F is to engage the community and this is a highlight of their work. Examples of these include the Colour Run, Easter raffles, Mother & Fathers' Day stalls, discos, Baker's Delight lunches (one per , car park raffle and the Assumption Feast Day sausage sizzle.

I would like to acknowledge the incredible work of the P&F this year. They have worked hard to develop opportunities for our students, enhance community spirit and engage with families in our school. It has been an absolute delight to work with a dedicated and fun filled group of people. I would especially like to mention and thank Natarsha Gibbins for her outstanding leadership and love of all things Assumption, the assistance and support of Belinda Black, Samantha Jeanes, Megan Reynolds the committee and class coordinators for their efforts and support.

I have worked with many P&Fs during my time as principal and I can say with my hand on my heart that the Assumption P&F is certainly one of the best. We have incredible fun every meeting and their dedication to our school, students and families is second to none. I encourage our interested families to come along to a meeting and be part of the P&F decisions.

Assumption continues to engage the community with community spirit alive and well, as evidenced by the following events/initiatives;

- Great support at the P&F Family Movie Night in Term One.
- Dozens of families joined us to watch the recent Colour Run; with a large number of parent volunteers.
- Excellent attendance at the Mothers' Day Breakfast; with our staff volunteering their time to serve the mothers.
- Overwhelming turnout of children and fathers for the recent Fathers' Day Breakfast and Mass.
- Excellent parent support at the recent Assumption school Athletics Carnival, with the P&F providing fruit for the rest station.
- Excellent level of positive engagement of parents with Facebook and Seesaw (Teacher/parent communication).

To our parents who actively contribute to our school on a daily basis, a huge thank you. Whether it is helping at home, in the classroom, listening to students read, covering books, training school sports teams or supporting the P&F or School Advisory

Council endeavours, this demonstrates to your children the importance you place on their learning. The energy and common focus that exists within these service groups to the school ensures that our sense of community will continue to grow and prosper into the future. Each of these initiatives and every person who contributes makes an incredible difference to the lives of our children every day. We could certainly not do this job without you.

Our Year Six students have embraced every opportunity to enhance and build their leadership skills and have contributed enthusiastically to all aspects of school life. I am especially proud of these children as they have worked hard to demonstrate the significance of being an Assumption student. I wish them well as they move on to high school. I also thank and acknowledge our Student Council and all of our student leaders; for the immense pride in which they lead our school. I also thank Mrs Kim Capes for her work and passion in this area; her leadership of this area has positively impacted many.

SERVICE

With the endorsement of the Catholic School Advisory Council, the school focuses its expenditure on building the capacity of staff to improve teaching and learning, on purchasing resources that support learning and on updating and maintaining our facilities.

In 2023, the school has continued to work with CEWA Consultants to plan for the upkeep and refurbishment of facilities in the short, medium and long term; specifically the Year 3-6 learning block.

In 2023, the school worked with Matthew Ferrinda and Ben Beaton from CEWA to move from purchasing devices to a leasing agreement for ICT infrastructure and equipment. Last month we implemented phase one of our plan; replacing the two staff devices (MacBook and iPad) with an iPad Pro; and moving the BYOD (Bring Your Own Device Program) from a parent program to a leasing arrangement for students entering Year Four in 2024. This will be extended into Year Five in 2025 and Year Six in 2026. Phase two of the replacement programme includes the replacement of banks of student iPads in Kindy to Year Three.

This year, we were proud to unveil our new school website and use this to streamline some of our communication. We have received excellent feedback from the water school community regarding our website; particularly the ease of the online application process and clarity of information. In 2024, we will continue to focus on developing our communication systems, introducing SEQTA direct messaging directly to parents.

The school is extremely well resourced and as a community we are very deliberate and focused in maximising funds for resource selection. In order to support the teaching of literacy, a large number of resources were again purchased and developed in 2023. These included reading books for school, home readers, online digital resources and Spelling Mastery texts.

In 2022 our community overwhelmingly supported the introduction of further uniform options for girls; Including long pants in winter and shorts in summer. It has been very heartwarming to see our young ladies embrace these options in 2023.

Our school undertook our annual five year School Compliance Audit and passed with flying colours. I acknowledge the hard work of our entire staff for their continued diligence in this governance area.

- Planned iPad replacements for teachers and EAs
- Classroom furniture upgrade Year Four classrooms
- Readers
- Tree Plan
- Softfall in playgrounds
- Repaired the tiered seating outside of the Presentation Centre
- Replacement of tables in the Presentation Centre
- Sanitising of playground sand
- Playground repairs
- Employment of a Maintenance Officer for two days a week, on top of a full-time Grounds Officer.
- Cleaning of all air conditioner coils and filters in the Year 3-6 block.
- Extensive lighting replacements to LED in various areas of the school
- Work, Health and Safety Training for grounds, maintenance and WHS Officer
- Testing and tagging of all electrical equipment
- Replacement of school vehicle
- Upgrade of Year Six Blue classroom (Painting and new pin up boards)

I would like to thank all the members of the School Advisory Council for their dedicated commitment to the financial management of our school. I would particularly like to thank Mrs Marie Sikora for her excellent chairpersonship and unwavering support. It has been an absolute pleasure working with such a dedicated group of people this year. Thank you for your commitment to Assumption.

I would like to thank and acknowledge the work of our Finance Officer, Mrs Genni McCormack, for her incredible work in 2023. Genni has a great passion for her job, is fully supportive of the school, its direction and of myself. Thank you for your efforts in bringing accountability, transparency and outstanding procedures to our school.

I would also like to thank Jason Borserio and Bill Mansfield, our very capable and incredibly efficient grounds team. Your efforts are appreciated by all. Thank you.

As part of our work in 2024, we will:

- Extension of the Kindy program from three to four days a week
- Introduction of a community playgroup
- Continue to work with CEWA on the plan for the redevelopment of the Year 3 - 6 primary block (Capital Development Plan).

- Consolidate the implementation of the Five-Year Maintenance Plan, Performance Management & Growth Process and Instructional Coaching Model.
- Employ a Marketing Consultant
- Upgrade to switches
- Upgrade network cabling to industry-standard CAT 6
- Classroom furniture upgrade Year Four classrooms
- New pin up boards
- Begin the replacement of doors and windows in the Year 3-6 block
- Roof repairs
- Air conditioner replacements

Thank you and acknowledgements

It has been my absolute pleasure to work with a team of wonderful people at Assumption this year. I would like to take this opportunity to thank our staff for their dedication, unwavering commitment and support. Each one of them works tirelessly to improve the outcomes of each student in our school. The love of their job, loyalty to the students in their care and positive attitude is to be commended.

I would like to acknowledge our hard-working office staff, Marion Langdon, Denise Teasdale, Maddison Rimmer and Genni McCormack, who are the face of our school. Your warmth, sense of humour and dedication to your work is admired by many. I thank you for your incredible support this year.

As principal, I've had the privilege of working with a number of wonderfully dedicated members of staff this year. I thank and acknowledge Vanessa Dicker, Andie Bartley, Colin Loh and Lauren Hubert for their continued support as assistant principals and the members of the Extended Leadership Team; Rhiannon Sly, Kim Capes and Charlotte Blacow for their leadership, feedback and support.

In conclusion, I thank the children of the school for the wonderful life they bring to our workplace. Assumption is a wonderful school. It is a place of hard work, much growth and development, great fun and energy. It is also a privilege to be able to work in a Catholic community where one's own faith in God is nurtured and fuelled every day. On behalf of the staff I ask that you pass on our very sincere thanks to your children for making our lives more complete by way of what they bring to us on a daily basis.

Thank you and God bless.

Miranda Swann