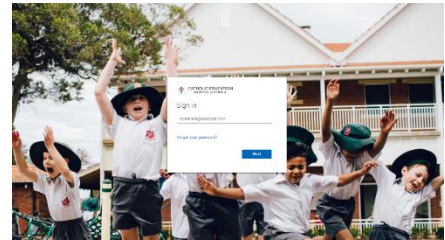


Remote Learning

Login to CEWA Portal

Instructions for Login to CEWA Portal for students

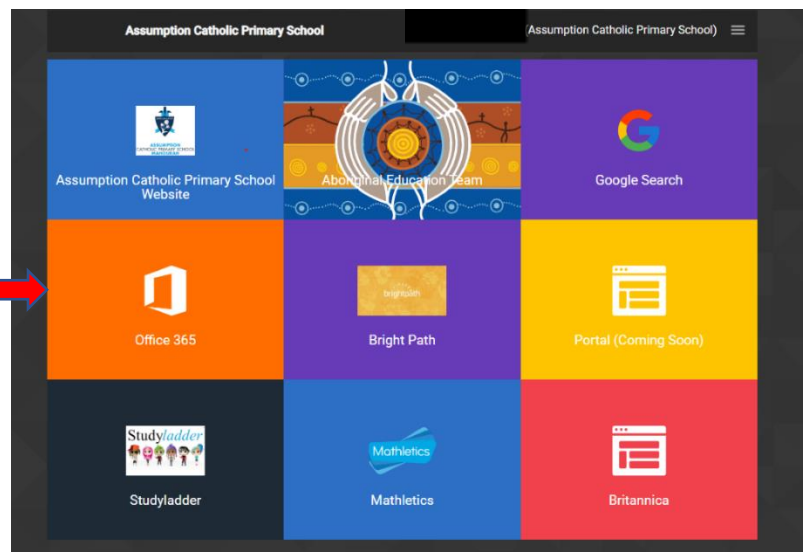
1. Go to website www.home.cewa.edu.au
2. Username is the email address supplied to you
3. Password is supplied to you
4. You will be presented with this screen



Your child's name will appear in the top corner as indicated by the arrow.



5. From this screen you can click on the Office 365 Orange Tile.

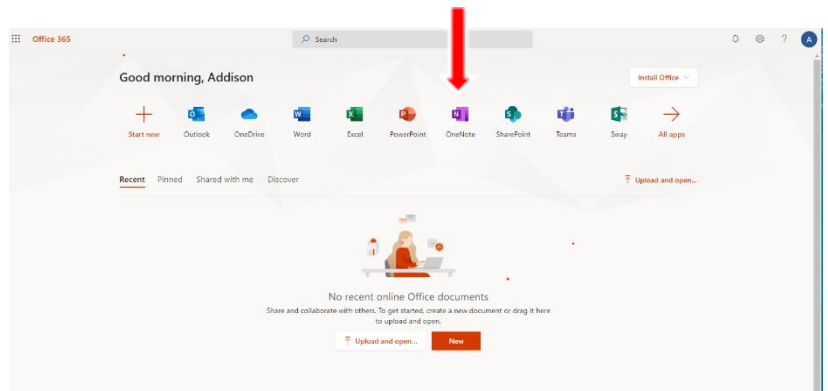
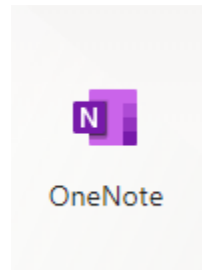


6. You will be presented with this screen again and you will need to login again and this will give you entry into the Office 365 tools.

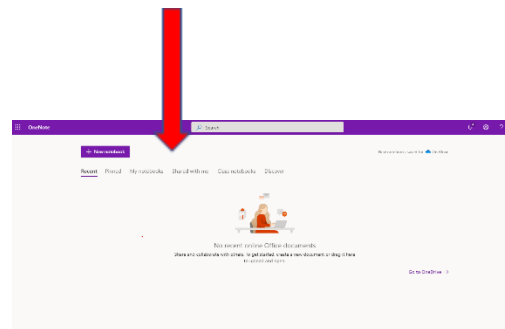


7. You will be presented with this screen

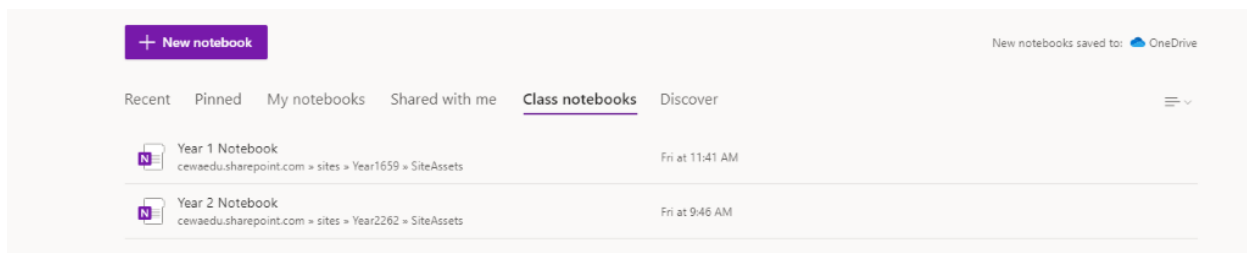
To access your child's, you will need to click on the OneNote icon



8. You will then be able to view the OneNote for your child's class
Click on ClassNotebook and you will be presented with this screen:

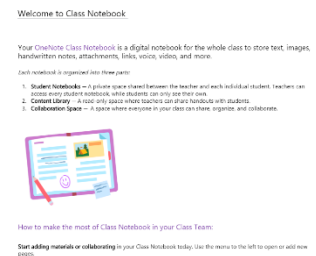


You will need to click on the Class Notebooks in the top menu bar as indicated by the red arrow. You will be presented with a ClassNotebook.



You will only have your child's Class NoteBook. If you cannot see your child's current class OneNote, please click on "Shared with me". Click on it.

You will come to a welcome page that will introduce you to OneNote and how to use it:



For more information on how to use OneNote please refer to the following tutorials:

<https://support.office.com/en-us/article/create-a-notebook-in-onenote-6be33cf9-f7c3-4421-9d74-469a259952d3>

<https://support.office.com/en-us/article/video-start-using-onenote-6f4d0683-9b32-4467-9d38-76424d355673>

<https://www.wikihow.com/Use-OneNote>

If you have any concerns or questions please send an email to admin@assumption.wa.edu.au marked attention Mrs Dicker.