



**Topic:** PROVISION OF SERVICES FOR FULL FEE PAYING OVERSEAS STUDENTS

**Policy No:** D9

**Policy Area:** COMMUNITY

**Originally Released:** 2006

**Date for Review and Reformatting:** 2014

**Date for Review:** 2016

**Principal:** MRS KERRIE MERRIT

## 1. RATIONALE

Catholic schools exist to further the mission of the Church.

The Letter of the Bishops of Western Australia requires that education be made available to all Catholic children in so far as this is possible.

The provision of services for full fee paying international students will be provided according to the following principles and procedures, which recognize the fact that Australia is a multicultural and inclusive society.

## 2. DEFINITION

FFPOS is a person from another country who has been granted entry into Australia on a visa allowing them to enrol only at an Australian educational institution which is registered in the first instance with the Department of Educational Services as a FFPOS Provider. The Student does not attract Government Funding. The school will also have been granted a Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) provider code and courses code by the Department of Education, Employment & Workplace Relations.

## 3. SCOPE

This policy applies to Assumption Catholic Primary School, Mandurah .

## 4. PRINCIPLES

- 4.1 The United Nations Declaration of the Rights of the Child states that the best interests of the child shall be the guiding principle of those responsible for his/her education.
- 4.2 Catholic schools must endeavour to ensure that international students have access to the same services provided to all other students and where necessary provide additional services to address their unique needs and characteristics to ensure an equitable and inclusive education.
- 4.3 All teachers contributing to the education of international students must have an understanding of the pedagogy and practice of teaching English as a Second Language (ESL) and an awareness of cross cultural perspectives.
- 4.4 The overall provision of services shall be consistent with the following, as amended from time to time:
  - *State Education Service Providers (Full Fee Overseas Students) Registration Act 1991*
  - *Policy Guidelines Registration of Providers of Education to International Students* as set out by the Western Australian Department of Education

- *Education Services for Overseas Students (ESOS) Act 2000*
- *Migration Act 1958 and regulations (evidentiary standards applying to applicants)*
- *National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (set out by Commonwealth Government, assessed by State Government)*
- Catholic Education Commission of Western Australia (CECWA) Policy Statement *Student Enrolment*.
- Catholic Education Office "*Clarification of Procedures for Enrolment in Catholic Schools of Students From Overseas(International Students)*".

## **5. CONDITIONS PARTICULAR TO ASSUMPTION CATHOLIC PRIMARY SCHOOL**

1. Assumption Catholic Primary School is not specifically registered for the delivery of education services to full fee paying overseas students with the State and Commonwealth Governments.
2. Assumption Catholic Primary School does not have boarding or home-stay facilities.

## **6. ENROLMENT CONSIDERATIONS**

1. The enrolment of any non-permanent resident student, other than those in the International student visa category, shall be considered on an individual basis, with regard to visa category, fees charged and the "*Conditions Particular to Assumption Catholic Primary School*" section of this policy.
2. Enrolment shall proceed only if the student's language and academic needs can be catered for within the existing school structure, or if the school can provide the additional requirements.

## **7. PROCEDURES**

1. The procedures for enrolment of overseas students in this policy shall be carried out in conjunction with the procedures involved in the Enrolment Policy of the school.
2. The English language proficiency of students shall be gauged prior to enrolment.
3. School fees shall be set taking into consideration the visa status of the family seeking enrolment and the socio-economic situation of the family as per the Enrolment Policy. The family will be required to provide the school a copy of the passport section showing the status of visa entry into Australia.
4. In placement of the student, consideration will be given to the age, learning background, language proficiency level as well as the socio-cultural context, linguistic and academic demands that will be placed upon him or her.
5. ESL tuition and language support across the curriculum shall be made available according to an individual student's needs. Fees are allocated proportionately to meet the cost of this support for full fee paying students.
6. Overseas students shall have access to counseling.
7. Appropriate professional development shall be provided to ensure that all relevant teachers and administrators are aware of how best to respond to the overseas student's unique needs.
8. The school social worker shall attend specifically to the welfare of these students. Areas of responsibility may include:
  - organising an orientation program
  - arranging a peer support system
  - monitoring social and emotional progress
9. The school's Special Learning Needs Coordinator will attend to the initial academic progress of overseas students to establish the need for on-going individualized planning.

## 8. REVIEW

<b>Year of Review</b>	<b>Reviewed by:</b>	<b>Amendments / Review</b>
2006	ACPS Staff	Original Release
2012	ACPS Staff	Review
2014	ACPS Staff	Reviewed and Reformatted
Next Review 2018		

